



07582371984



playgroup.feltwell@gmail.com



Feltwell Playgroup



www.feltwellplaygroup.com

Feltwell



Playgroup

# NEWSLETTER

Autumn 2019

## What are we up to at playgroup?

We like sharing your child's learning and experiences at playgroup with you and we hope that you enjoy receiving these regular updates via *Tapestry*. If you have any questions about using your child's online learning journal on *Tapestry* please speak to your child's keyworker or send us an email.

## What about at home?

We love learning about what your children do at home, too. *Tapestry* can also be used for this or, of course, you can always fill in a High 5 slip with your child's achievement or news for them to bring in and share with us!

Welcome back! We hope you had a lovely Summer Holiday. Though we are sad to see some of the older children leave and move on to school, we are happy to have helped them on their way to new adventures and we wish them every success. We are also happy to welcome new children to Playgroup and hope both they, and their families, are settling in well with us.

To all new parents, your child's keyperson will introduce themselves to you in the beginning. If you have any concerns, worries or questions, please speak to them or any other member of staff.

Did you know that our Playgroup is a committee led setting? This means that in order for us to open our doors each day we need to have a committee Chairperson, Treasurer and Secretary as well as other committee members. We cannot run our setting without a committee.

Anyone is welcome to join this year's AGM (Annual General Meeting) where we will share what we have been up to during this past year. We would like to invite you to come along on **Monday, 23rd September 2019 from 3:30pm** to see if this would be something you would like to do! Whether you would like to have a more involved role or simply join our committee as an interested parent ... *we really cannot do it without you*. Meetings take place 3-4 times per year with a lot of our communication done electronically. If you have any questions about the committee and what we do then please ask as we would love to welcome you and your ideas for making Playgroup as successful as we can be!

### Term Dates

Half-Term: 21st—25th October

Christmas Holidays: 19th December—6th January

 07582371984

 [playgroup.feltwell@gmail.com](mailto:playgroup.feltwell@gmail.com)

 Feltwell Playgroup

 [www.feltwellplaygroup.com](http://www.feltwellplaygroup.com)



### Spare and Labelled Clothes

Please could you ensure that your child has spare clothes each day and that the clothes (along with lunch boxes and any other items your child may bring) are labelled with your child's name (whatever you might have to hand!). If possible, please send spare shoes or slippers (whatever you might have to hand!).

### Waiting outside in the mornings

Could parents please make sure children keep within the coned area when waiting on the playground in the morning as this will help us set up more activities outside before the children arrive.

### Available Sessions

From 28 October 2019 (2nd half-term) we will have the following sessions available, should you be interested in more hours for your child or should you know anyone else who might like to join us at Feltwell Playgroup:

Monday afternoons

Tuesday afternoons

Wednesday afternoons

Thursday afternoons

Friday all day

Please let us know ASAP if you would like a space to ensure we fulfill your requests.

### Introducing our Staff

Please find below the list of staff from Feltwell Playgroup:

June ~ Manager

Carolyn ~ Deputy Manager

Debbie ~ Deputy Manager

Emily ~ Early Years Practitioner

Emma ~ Early Years Practitioner

Gemma ~ Early Years Practitioner

Merle ~ Administrator

Kirsty ~ Cleaner (currently on Maternity Leave)

Sam ~ Chairman

Lisa ~ Treasurer

Merle ~ Secretary

Gemma ~ Trustee

Joe ~ Trustee

Matt ~ Trustee



07582371984



playgroup.feltwell@gmail.com



Feltwell Playgroup



www.feltwellplaygroup.com

## Enrolments for School 2020

To all the parents whose children turn 4 this year, please be reminded that the enrolments for schools starting in September 2020 will open on 27 September 2019. Further information can be found here:

<https://www.norfolk.gov.uk/education-and-learning/schools/school-admissions>

## Chocolate & Sweets

As we are a Nut-Free setting, please ensure that your children do not have any items in their lunch boxes that contain nuts including any chocolate spread.

We encourage healthy eating, So please be thoughtful and keep your child's lunch box healthy, nut free with maybe a small treat!

This web link has lots of great suggestions ....<https://www.nhs.uk/change4life>

## Paying Fees and new prices from September 2019

Please remember that fees must be paid in advance of sessions attended. As per the policy, fees are now expected to be paid at least a half-term in advance. However, in some circumstances, it can be arranged for fees to be paid weekly. If your child is absent (half fees are payable in this instance) then any money remaining from what has been paid in advance will be credited to your account.

**Our fees from September 2019 are £4 per hour. This means AM and PM session will cost £10, lunch is £4 so £24 for a whole day.**

## Parking Outside Playgroup

When dropping off your children in the mornings or collecting them after Playgroup, please be so kind and be aware where you park your car. We would appreciate awareness of people's drive-ways and dropped kerbs. Thank you for being courteous!! Please also make sure not to park in front of the Playgroup gates blocking them at all times!!

## Uniforms

MyClothing is the company where uniforms can be purchased or you can buy them directly from Playgroup. Simply go to this website and type in Feltwell Playgroup. You then have lots of different options to choose from [www.myclothing.com](http://www.myclothing.com) Please note that uniforms are optional, but very welcome.

## Post

Please be aware that the Playgroup does not have a letterbox to receive any post. If there is anything you need to get to us, please hand it in in person during our opening times. Thank you!

## Future Events:

AGM: 23rd September at 3:30pm (Feltwell Playgroup)

Photo Fundraiser: 8th November 3:30pm-5pm (Feltwell Playgroup)

Hall of Stalls: 16th November 9am-1pm (Methodist Church)

FELTWELL PLAYGROUP  
(Charity Reg. No. 1028560)  
THE W.I. HALL, THE BECK,  
FELTWELL, THETFORD,  
NORFOLK, IP26 4DB



## Joining our Committee

You and your child are the reason we are here, but did you know without a committee Playgroup cannot run and would have to close!

Whether you and your child are new to Playgroup, or if you have been here longer, we invite you to consider joining our committee to help us move forward and continue to make great changes to make Playgroup a success for everyone.

Would you like to share your skills, time and ideas with others or have you ever wanted to improve the running of Playgroup?

We are looking to move forward with Playgroup and we welcome all new ideas to take us in a positive direction.

There are a number of roles available on our committee and we hope that you could come along to our AGM on 23rd September 2019 from 3:30pm at Feltwell Playgroup

If you would like any more information about the committee, what we do or how to join, then please email: [playgroup.feltwell@gmail.com](mailto:playgroup.feltwell@gmail.com)

If you would like to join our committee, please be so kind and complete the form and return it to Playgroup. It is possible for you to join a committee meeting to see what it is all about and then decide if you would like to be part of it. We would love to have you on board!

FELTWELL PLAYGROUP  
(Charity Reg. No. 1028560)  
THE W.I. HALL, THE BECK,  
FELTWELL, THETFORD,  
NORFOLK, IP26 4DB



**Joining our Committee**

**Application Form**

I am interested in joining the Feltwell Playgroup Committee as a Volunteer.  
Please use the below information:

Forename: \_\_\_\_\_

Surname: \_\_\_\_\_

DOB: \_\_\_\_\_

Parent of: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

I am happy to have a DBS check done (Disclosure & Barring Service)

Yes \_\_\_\_\_ No \_\_\_\_\_

I would like to receive further information: Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date



## Feltwell Playgroup's Policy on Communicable Diseases

	EXCLUSIONS/RESTRICTIONS	NOTES
<b>Athletes foot</b>	None, but socks must be worn	Dry between toes after bathing. Apply fungicidal powder.
<b>Chicken pox</b>	Exclusion for at least 5 days after spots first appear or until spots become dry	Infection confers long immunity. Second attacks are rare.
<b>Cold sores</b>	None	Good personal hygiene can minimise transfer of infectious material.
<b>Conjunctivitis "Pink eye"</b>	Exclusion until eye no longer inflamed or 'runny' - medical treatment and / or advice should be sought	Very infectious while eye is inflamed - good personal hygiene can minimise infection transfer.
<b>Gastroenteritis (Diarrhoea &amp; / or vomiting)</b>	<u>Exclusion until 48 hours after the last symptoms have stopped.</u>	
<b>Glandular fever</b>	Exclusion until clinically well	Particularly infectious during period of acute illness but sometimes longer.
<b>Hand foot &amp; mouth</b>	Exclusion until 24 hours after treatment ends	Good lavatory hygiene important for 2 months after illness.
<b>Head lice</b>	Exclusion until 24 hours after treatment has started	All members of the family should be treated.
<b>Hepatitis A "Yellow Jaundice"</b>	Exclusion until 1 week after jaundice appears plus clinically well	Scrupulous hand washing after lavatory use and regular cleaning of WC's will help prevent spread.
<b>Influenza "Flu"</b>	Exclusion until well	Immunisation available for certain vulnerable groups e.g. asthma/diabetes/heart or kidney disease.
<b>Impetigo</b>	Exclusion for 48 hours after treatment commences & lesions should be covered	Medical treatment, covering lesions and personal hygiene are important.
<b>Measles</b>	Exclusion for 5 days after rash appears and until well	Unimmunised persons can usually be vaccinated successfully if within 3 days of contact.
<b>Meningitis &amp; Meningococcal Disease</b>	Advice should be sought at an early stage from the local HPU.	
<b>Mumps</b>	Exclusion until swelling has subsided	
<b>Ringworm</b>	Exclusion until treatment has started	Pets and farm animals may be a source of infection.
<b>Rubella "German Measles"</b>	Exclusion for 7 days after onset of rash	
<b>Scabies</b>	Exclusion until 24 hours after treatment starts	The mites make tiny burrows in the skin which itch intensely, especially at night.
<b>Scarlet fever &amp; Scarletina</b>	Exclusion until 48 hours after start of antibiotic treatment	
<b>Slapped face disease "Fifth disease"</b>	Exclusion until clinically well	"Slapped face" appearance on cheeks followed a day or so later by a lace like rash on body.
<b>Threadworms</b>	Infectious until treatment.	Good hygiene and adequate treatment are essential. Eggs can be transferred to mouth on fingers if the anus is scratched.
<b>Verrucae and warts</b>	Infectious while lesions are visible. No exclusion but socks must be worn.	Usually disappear spontaneously. If pain on walking medical advice should be sought.
<b>Whooping Cough</b>	Exclusion for 3 weeks from onset. If treated with antibiotics, child can return after 5 days but only if well	If outbreak occurs, under 5's should not be admitted unless known to be immunised.

Please note that our policy on exclusions may differ from advice given by your GP.  
If we feel that your child is not well enough to be in the setting, or that they may be a health risk to others attending you will be asked to take them home.